



Mountain Range High School
Syllabus Addendum: Teacher Information and Expectations
German I, II, III, IV - Frau Rathman

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Progress reports: Available on-line to parents and students:

<https://ic.adams12.org/campus/portal/adams12.isp>

Welcome to a new school year! In addition to the district and school-wide policies found in your planner, the expectations below apply in my classroom. Please read through them carefully, and please contact me if you have any questions or concerns.

Behavior Expectations

My main expectation of you is to follow the “Golden Rule” – to treat others as you would like to be treated. Our goal is to allow all students to explore the German language and culture in a safe and comfortable environment. Therefore, it is important for you to **be respectful** at all times, towards your classmates, teachers, and all school staff members. We will follow the guidelines in support of the PBS program here at Mountain Range (**M**ature, **R**espectful, **H**onest, **S**afe).

Tardies: Please be on time, in your seat and ready to work at the start of class. When you come to class late without a pass, you are tardy. After three tardies, you will be assigned a detention during your off period. Missing a detention will result in two detentions. Missing two detentions will result in a referral to the Dean. Three assigned detentions (nine tardies) will also result in a referral.

Please take care of locker visits, restroom visits, etc. during your passing period. You will receive 4 passes per semester for emergencies, and you may have the opportunity to earn more.

Food and drink: Please bring only water (in a clear, closable container) and a healthy snack, if needed, to class. No other food or drink is allowed, except when it is included as part of an academic lesson or activity. Food and drink are never allowed in the library or computer labs.

Electronic devices: MRHS and district policy for electronic devices will be followed. All devices, including cell phones and iPods, should be off and put away in the classroom unless an exception is made by the teacher.

Guest teachers: It is especially important to follow our expectations with Guest Teachers in the classroom. Students who are uncooperative or disruptive for a guest teacher will receive a phone call home and detention.

Mature

Respectful

Honest

Safe

Grades

Grades will be based on the demonstration of proficiency on units associated with a **standard/essential outcome**. **Assessment will comprise 90% of the course grade, and practice assignments are 10%**. Assessments are a means to determine a student's mastery and understanding of information, skills, concepts or processes. Assessments will be graded on teacher, district and/or state rubrics.

Learning a language requires **daily practice**. Practice activities will provide opportunities for students to receive clear, specific and timely feedback as they are developing knowledge and skills prior to assessments. It is vital that you participate actively in our daily practice activities and complete them on time. Practice activities may include daily warm-ups, vocabulary and grammar exercises, journal writing, partner and small-group activities, class discussions, listening practice, games and various activities in the computer lab.

Students may have **multiple opportunities** on most assessments in order to demonstrate a higher level of proficiency. The teacher may first require the student to demonstrate evidence of sufficient additional practice, such as attending an ACCESS period or coming in on an off hour for additional help, completing prior missed practice opportunities, completing additional practice opportunities, etc. The teacher will determine the evidence needed on an individual basis. Such retakes should be completed within a **two week time frame** from the original assessment. Some assessments may not have a multiple opportunity, especially at the end of a semester.

In the case of **absences**, students are only offered multiple opportunities if their absence was justifiably excused. Teachers may deny a multiple opportunity if a student was unexcused or if a student had a single period excused absence without a parent signing the student out or a doctor's note.

Please see our **course syllabus** for additional information about **Proficiency Levels** and **Grade Reporting Criteria** used in grade reporting.

Please be responsible and check your assignments and grades often!

Make-up work

District policy will be followed for make-up work. For **excused absences**, students have the same number of days they were absent plus one additional day to make up assignments.

Make-up work is available online on our **class website**. There is also an **assignment notebook** in the classroom outlining our activities and homework. Please see me with any additional questions after you have checked the website and/or assignment notebook.

Extra help

Please be responsible and ask for extra help if you need it! ACCESS time is offered every Wednesday morning. Appointments may also be made for extra help 2nd or 3rd hours or after school. Please see me in advance to make arrangements.



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Thank you for taking time to go over our class expectations with your student. Your signatures below confirm that you understand and will abide by these expectations, and that behavior outside of our expectations will be met with appropriate consequences. Please feel free to contact me with any questions or concerns.

(Student signature)

(Parent signature)



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