



Mountain Range High School
Teacher Information and Expectations
English 12
Mr. Jay Van Loenen

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Student Help:

All teachers are available during weekly Access time (Wednesdays 7:10-7:55). I will be in C123 for Access. I am also generally available to help students during planning time: periods 2, 4 and 7. Please make an appointment before you need help, so we can plan appropriately.

Teacher Expectations and Procedures:

Classroom Expectations: In support of the PBS program at Mountain Range, I expect students to follow the guidelines for all academic areas.

Absences and Tardies: I will follow the Mountain Range attendance policy as it is specified in the Student Planner and the Parent/Guardian Handbook. Any student who is late without a pass will receive a 30 minute detention to be served before the end of the week the tardy occurred. After the third tardy, the student's parents will be called and the student will be referred to student relations. **Prompt, consistent attendance is the best way to ensure success in school.**

Food and Drink: The goal of the food and drink policy is to maintain a clean school. Students may not have food or drink outside of the student cafeteria area. A drink is permitted in the classroom, as long as it is in a *clear closed container with a screw-top lid*. Students will be allowed snacks (defined by the teacher)* in the classroom as long as the students are able to maintain a clean academic environment. I reserve the right to ban all food/drink except for water if the classroom environment is no longer conducive to learning. Food and drink are **never** allowed in the Library or computer labs

**A snack is a self-contained-food item, such as an apple, granola bar or fruit snack. Any item that distracts from the ability of other students to hear what I am saying will not be permitted in class.*

Late Work: Major (Summative) assessments will not be accepted late unless arrangements have been made with me prior to the due date*. A missing assignment will receive an M which is the lowest grade I will issue. I encourage students to hand in all assignments regardless of the lateness so they can still benefit from comments and suggestions for improvement. A score will be issued for late work only after the student has served a detention and returned a signed detention slip to me. It is the student's responsibility to understand the difference between making arrangements prior to the due date and making excuses afterwards.

**exceptions will be made for family emergencies*

Test/Quiz Re-take: Because Mountain Range has adopted Standards Referenced Grading (SRG), all summative assessments can be attempted again, provided the student meets with me during access or a free period prior to redoing the assignment. Second attempts will be graded as quickly as possible.

Personal Electronic Devices: Because I expect you to be college students one day, personal electronic devices are allowed in the classroom, provided they are not a distraction to yourself or other students. If a device is being used inappropriately, I will confiscate it for the remainder of the school day. Continued inappropriate behavior will result in a meeting with your parents, myself, and a dean or administrator.

Mature

Respectful

Honest

Safe

School-Issued Electronic Devices: Chromebook usage: Each MRHS English classroom is equipped with a cart of 35 brand new Chromebook laptop computers. These laptops are considerably more powerful and durable than what has been available to students in the past. It is our joint responsibility to care for these laptops and to report all issues of malfunction or abuse. Terms of use are as follows:

- Each student will be assigned a specific computer number. You are to use this laptop all year, unless otherwise directed by the teacher.
- At the end of any class period where Chromebooks are being used, students will return their laptop to its appropriately numbered slot in the cart and plug in its power supply.
- If a student notices that his or her Chromebook is damaged, it is that student’s responsibility to immediately notify the classroom teacher.
- Any student who intentionally alters, defaces, or otherwise damages Chromebook laptops will be subject to disciplinary referral, payment of the costs to repair or replace the Chromebook, and, if warranted, referral to law enforcement.

Academic Honesty: Your ability to read, write, speak and think clearly are the primary concerns of our educational establishment. To that end, we must enforce standards for academic honesty that underscore the seriousness of our commitment. For the purposes of this class, plagiarism will be defined as:

- to steal and pass off (the ideas or words of another) as one's own
- to use (another's production) without crediting the source
- to commit literary theft
- to present as new and original an idea or product derived from an existing source.

(from Merriam Webster Online Dictionary)

Academic misconduct will not be tolerated. Any student found to engage in cheating of any kind will receive a Ch (zero) for the given assignment, and be referred to student relations for further disciplinary action. A retake will not be offered.

Standards Referenced Grading Information:

Grading Scale		Grade Percentages/Weights	
A	90-100	Writing and Composition	31%
B	80-89	Reading for all Purposes	20%
C	70-79	Speaking and Listening	13%
D	60-69	Research and Reasoning	13%
F	59 or below	Senior Summit	13%
		Practice	10%
*Weekly progress grades are posted at https://ic.adams12.org/campus/portal/adams12.isp			

Assessment/Practice Proficiency Levels	
4	Advanced Understanding of the Standard
3	Meets the Standard
2	Approaches the Standard
1	Does not Meet the Standard
M	Missing
I	In progress (practice only)
S	Satisfactory (practice only)
U	Unsatisfactory (practice only)
Ch	Academic Dishonesty (0)